

BERKSHIRE LOCAL TRANSPORT BODY (BLTB)

REPORT TO: BLTB

DATE: 19 July 2018

CONTACT OFFICER: Joe Carter, Director of Regeneration, Slough Borough Council, lead officer to the BLTB

PART I

Item 15: TfSE Collaboration Agreement

Purpose of Report

1. East Sussex County Council are the accountable body for the Transport for the South East Shadow Board, and they are seeking to conclude a Collaboration Agreement with the constituent authorities to set out the terms of the partnership.
2. This report seeks authority for Joe Carter, Director of Regeneration at Slough Borough Council to sign on behalf of Berkshire Local Transport Body.

Recommendations

3. That you authorise Joe Carter, Director of Regeneration at Slough Borough Council to sign the TfSE Collaboration Agreement on behalf of Berkshire Local Transport Body.

Other Implications

Financial

4. The agreement sets out the financial implications as follows

Name of Constituent Authority	Type of Authority	Share of costs of the Project
East Sussex County Council	County	11.69%
Hampshire County Council	County	11.69%
Kent County Council	County	11.69%
Surrey County Council	County	11.69%
West Sussex County Council	County	11.69%
Brighton and Hove City Council	Unitary	6.05%
Isle of Wight Council	Unitary	6.05%
Medway Council	Unitary	6.05%
Portsmouth City Council	Shared Vote	5.85%
Southampton City Council	Shared Vote	5.85%
Bracknell Forest Council	Shared Vote	1.95%
Reading Borough Council	Shared Vote	1.95%
Slough Borough Council	Shared Vote	1.95%
West Berkshire Council	Shared Vote	1.95%
The Royal Borough of Windsor and Maidenhead	Shared Vote	1.95%
Wokingham Borough Council	Shared Vote	1.95%

Risk Management

5. The agreement is an appropriate way of managing and sharing risks between the constituent authorities

Human Rights Act and Other Legal Implications

6. Slough Borough Council will provide legal support for the BLTB should any questions arise on this matter.

Supporting Information

7. The Collaboration Agreement establishes the relationships between the parties and acknowledges East Sussex County Council's role as lead authority for the Transport for the South East Shadow Partnership Board.
8. It goes on to define:
 - a. Governance arrangements
 - b. Reporting arrangements
 - c. Roles and responsibilities
 - d. Length of the agreement
 - e. Contractual relationships
 - f. Variation and termination provisions
 - g. Data protection and Freedom of Information responsibilities
 - h. Communications
 - i. Sharing of costs and expenses
 - j. Confidentiality
 - k. Dispute resolution and other legal matters
9. The six Berkshire Unitary Authorities are identified separately as individual constituent authorities; they have chosen to manage those memberships through the Berkshire Local Transport Body, a joint committee of the six authorities. Therefore, it is recommended that you authorise Joe Carter, (Director of Regeneration, Slough Borough Council, and lead officer for the BLTB), to sign the agreement on behalf of the BLTB.

Conclusion

10. This is an important agreement formalising the arrangements for managing the Transport for the South East Shadow Partnership Board.

Background Papers

The full text of the draft agreement is available for inspection from Joe Carter or Richard Tyndall.

Correspondence with ESCC